

FORMS DESIGN, INC.

Specializing in FSP[®] and ALPs[®] forms design

Automate...

Member Service Forms

- Membership Applications
- IRA Disclosures
- CD Disclosures
- Payroll Deduction Forms
- Teller Balance Sheets
- POD Forms

Consumer Loan Forms

- Loan Applications
- Loan Agreements
- Loan Disclosures
- Leasing Documents
- GAP Forms
- Insurance Disclosures
- Addendums
- Subsequent Action
- Loan Worksheets

Real Estate Forms

- Home Equity Disclosures
- Flood Certificates
- HUMDA
- Good Faith Estimates
- Right of Rescission
- Deed of Trust

FORMS DESIGN, INC.

9011 Jewell Rd NE
Rockford, MI 49341

Direct: 616.866.2505

Fax: 734.527.6166

Email: Tal@FormsDesign.com

www.FormsDesign.com

The decision to convert to electronic forms can be an imposing task. The rewards, however, far outweigh the costs. Your investment in electronic forms is just that—an investment. You will see returns immediately by saving you both time and money by:

- **Capitalizing on operational efficiencies by integrating forms with your data processing system.** All forms can be electronically stored and shared as well as data linked to your ULTRADATA[®] Data Processing system.
- **Printing forms on demand.** The forms inventory is electronically stored on your network, not on your shelves. You'll never have to throw away forms due to obsolescence. Eliminate purchasing and storing your most commonly used forms.
- **Providing a professional image for your credit union.** Imbedded logos, fonts and colors for your laser printer provides a personal, professional image of your credit union.

Your partnership with Forms Design, Inc. will link you with expert technical advice from people who came from the credit union movement. Our staff has over 15 years of hands-on credit union experience in lending, member services, technology and the teller area. Your satisfaction is always 100% guaranteed as well as our prices. Its easy to get started. Just drop us an email or visit our website for more details.



Forms Design, Inc.

FAQs

- *What kinds of forms can I automate?*

Your ALPs®/FSP® is extremely flexible, allowing any type of form to be integrated. Virtually any piece of paper that you use today can be programmed into your system. See the front side for a few examples of these forms.

- *How do I get started?*

First, identify which forms you want to automate. Gather the hard copies of those forms and mail them to us. We'll provide you a cost estimate. We can begin as soon as you give us the OK.

- *What equipment do I need to make this work?*

One of the benefits of working on the ALPs®/FSP® system is the ease of forms integration. Your new forms database will work on your existing LAN &/or WAN with virtually any laser printer.

- *Is there any special software that we'll need?*

We use a combination of programs and programming techniques to provide you a feature rich solution. The only tool you'll need is an email address that can accept file attachments. We concentrate on programming so you can concentrate on your business.

- *How long do you provide support for the forms?*

Once you are satisfied with your new forms, we will continue to support them for an additional 60 days. We offer an attractive maintenance program for those needing monthly changes—like addendums, savings rates, loan rates, etc. Check out our web site for more details.

- *How much does it cost?*

Each form is custom made. We take a blank piece of paper and make your initial image appear. We then link all the fields with your database, building each link as you defined them. Since each form is unique to each credit union, it is difficult to give a precise estimate on every form without first seeing them. In general, some forms are less than \$100 while others are several hundred.

- *How long does it take?*

After you give us the green light to proceed, we begin programming. We can usually turn your forms around within 30 days, all depending on the number of forms you have.

- *Who provides compliance for the forms?*

Compliance comes from your forms provider—like CUNA Mutual, Minnesota Life, Conmar or Allied Solutions.

